**Term of Reference PIN Regional Climate Change positioning Officer**

**Position Summary**

1. **Position title: PIN Regional Climate Change Positioning Officer** / full-time
2. **Reports To:** Regional Representative, with strong coordination with Head of Offices in Pristina and Sarajevo and with Headquarters Regional Director
3. **Duty Station:** Belgrade (other capital city in the Western Balkans could be considered) with travels to field offices (Bosnia and Herzegovina, Serbia, Kosovo, North Macedonia) and in PIN Eastern Partnership region Country Programs
4. **Starting date:** March 2022
5. **Duration:** until December 31 2022

The Climate Change Positioning Officer (CCO) supports the Western Balkans Regional Representative and Head of Offices in identifying PIN’s entry points and priorities in the Western Balkans to build its positioning towards donors in the field of Climate Change mitigation, including considerations relating to Social Inclusion and Good Governance, he/she identifies and leads new project opportunities, coordinates with project staff and stakeholders. The CCO will also be requested to support PIN regional positioning in the field of Climate Change mitigation and adaptation in Eastern Partnership Country programs.

**Main Duties and Responsibilities**

1. **Research on Climate change mitigation positioning:**

* Review available documentation about climate change and its impact on communities, mitigation of energy poverty, climate smart energy solutions, circular economy and green governance in the region
* Conduct a donor and stakeholder mapping and analysis and prioritize key stakeholders for key informant interviews and future engagement
* Lead a Climate Change vulnerability assessments identifying who are the groups most affected by the effects of pollution, environmental damage and/or climate change, how they are affected
* Provide an overview of strengths and most critical needs and gaps in civil society action toward environmental protection
* Provide an overview of positive initiatives in the field of green governance and identify gaps and opportunities to increase civil society leverage
* Provide recommendation on priorities for actions for PIN based on analysis of needs and PIN’s added value especially vis-a-vis other INGOs and strong local CSOs in the region, based on PIN’s previous experience globally and regionally
* Identify entry points and potential partners based on selected priorities (relevant ministries, strategic partnerships with NGOs, experts/researchers, etc.).
* Coordinate with Regional Representative and Head of Offices advocacy, lobbying and donor engagement activities and support the Western Balkan mission in approaching potential key partners
* List key resources, supporting identification of needs and gaps, key indicators to monitor to support continuous analysis

1. **Project Design & Proposal Development:**

* Identifies and analyses new project opportunities within the region, regularly monitoring opportunities from PIN’s primary donors.
* Participates in identification and appraisal of potential project partners;
* Develops or contributes to Logframes and project proposals in line with the Country Program Strategies, donor and PIN guidelines utilizing Western Balkans and Eastern Partnership countries’ resources, HQ, Knowledge and Learning Department colleagues (KLD).
* Ensures all actions are completed at the end of a proposal development process.
* Support Regional Representative/Country Directors and Head of Offices to identify strategic approaches, partnerships, management structure, HR plans, M&E and budgets during the project preparation phase.
* Develops and defines partnership arrangements as related to specific proposals

**Suitable candidates for this position should possess:**

* Bachelor's degree in geography, natural resource management, sociology, economics, political science or development studies.
* 3+ years experience in a similar position ideally with an NGO
* Previous experience in project development
* Ability to work with multiple stakeholders across a wide range of disciplines
* Demonstrates excellent ability to analyze, write and communicate orally with accuracy and professionalism
* Demonstrated knowledge and strategic technical skills in climate change mitigation and adaptation;
* Ability to develop and maintain strategic partnerships;
* Strong interpersonal skills, facilitation and coordination skills;
* Full computer literacy;
* Proficiency in English;
* Willing and able to travel within the Western Balkans region and in the Eastern partnership countries.

**People in Need offers:**

* Working environment in a well-established and growing humanitarian and development

organization;

* Salary and benefits according to PIN BiH Salary Scale and HR policies;
* 25 days of paid leave annually;
* Accident and travel insurance and free medical helpdesk;
* E-learning courses, webinars, training possibilities.

*Are you interested in this position? Send us your CV and short cover letter in English* [*via this application form*](https://apply.workable.com/people-in-need-2/j/2CE8941C08/apply/)*. Please note only the shortlisted candidates will be contacted. Interviews will be conducted on rolling basis and the vacancy will be closed when filled.*

**Background information**

**PIN history and positioning in the Western Balkans (WB)**

**People in Need (PIN)** has been operating in the Western Balkans since 1992. In the 90’s, PIN’s delivered humanitarian aid and emergency supplies to those affected by the conflicts and supported the reconstruction of schools and health facilities in Bosnia and Herzegovina and Kosovo. PIN and has remained in the region since backing the renewal and development of social and economic life.

PIN commits to support vulnerable groups and minorities including persons with disabilities in the area of social care, employment and education.

In Bosnia and Herzegovina (BiH) and in Serbia, PIN has particularly been devoted to changing of the care system for people with disabilities by supporting the process of deinstitutionalization, promoting Independent Living services, and campaigning against prejudice and discrimination.

In Kosovo, PIN’s activities have focused on creating an enabling environment for economic opportunities and for inclusive education of Roma, Egyptian, Askhaly and other minority or marginalized groups.

Over the last years, PIN worked on empowering youth through innovative approach to human rights education and recently engaged in supporting local participatory planning of social services both in Serbia and Kosovo.

**PIN WB history involvement in green governance, mitigation of energy poverty and promotion of climate smart solutions**

Over the last year, People in Need implemented several small-scale projects, mainly in Bosnia and Herzegovina (BiH), promoting green governance and climate smart solutions. In 2018-2019, PIN worked on the development of good governance standards and enhancement and effectiveness of public administration through capacity building in five BiH municipalities with the support of CzDA. PIN focused on experience sharing and know-how transfer between Czech and Bosnian municipalities. Municipalities chose to develop plans for developments in the field of energy efficiency, renewable energy, waste water management and solid waste management.

From 2019 to 2021, PIN participated in a 2.5-year project called [SMARTER Finance for Families](https://c2e2.unepdtu.org/smarter/) for Green Homes & Green Mortgage implemented by a consortium led by Romanian Green Council in 12 European countries. PIN, together with partners, developed a handbook for implementation of green housing projects by Municipalities and conducted capacity building session towards CSOs and municipal representatives in order to advocate for increased accessibility of energy efficient solutions to low-income families to improve their health and financial stability and to mitigate energy poverty risks in Bosnia and Herzegovina and beyond.

PIN in BiH also recently initiated the Project "Effective Waste Management System in Canton Sarajevo" aims to contribute to the reduction of waste production in Canton Sarajevo by improving solid waste management, and contributing to the development of responsible and relevant institutions. Project will primarily support the public company KJKP "RAD" d.o.o. Sarajevo which manages the waste disposal in the County. Support includes procurement of equipment, technical assistance, capacity building, but also the design and implementation of a communication campaign aimed at citizens and users of KJKP "RAD" d.o.o. Sarajevo services.