

ENERGY COMMUNITY SECRETARIAT

PROFESSIONAL POSITION

Vienna, Austria

The Energy Community Secretariat is an institution set up under the Treaty establishing the Energy Community (the "Treaty"). The Energy Community is an International Organization with its seat in Vienna. The Secretariat has overall monitoring, coordinating and administrative functions in regard with the implementation of the Treaty by the Parties to the Treaty.

Based on the ongoing Energy Community Work Program, the Secretariat looks for a professional who is interested in an engagement opportunity at a position of

Electricity Market Expert

(ref.:ECS/04/2022)

Interested in an international employment opportunity and committed to the core values of our institution:

Professionalism – Integrity – Cultural Sensitivity

Under the supervision of the Head of Electricity Unit, the Electricity Market Expert shall be involved in the following **tasks**:

- Monitor and report of the Energy Community Contracting Parties' progress in the transposition and implementation of the obligations related to the electricity market stemming from the Treaty establishing the Energy Community;
- Observe implementation of the relevant Articles of the Treaty establishing the Energy Community in the field of electricity market;
- Assist Energy Community Contracting Parties in the transposition and implementation of the electricity market part of the Clean Energy package, Network Codes and Guidelines;
- Collect, process, analyse and present data in the field of electricity market;
- Promote and facilitate development of cross-border cooperation mechanisms in the field of electricity market in the Energy Community including through the cooperation with EU and EnC institutions and stakeholders, the organisation and participation to meetings, workshops and conferences;
- Draft and review relevant policy and regulatory documents, guidelines, recommendations, procedures, reports, work programmes, projects, tender documents, minutes of meetings, news, articles and other documents related to the to the assigned tasks;
- Follow up actions on the ground of conclusions, decisions and recommendations of the competent Energy Community Institutions;
- Participate, monitor, provide comments and contribute as required, in bilateral or regional initiatives, projects and technical assistances relevant to the assigned tasks;
- Cooperate with other team members on fulfilling the tasks assigned;
- Perform any other electricity-related activities of the Energy Community Secretariat as requested by the Head of Unit and the Director.

The role requires the following **competencies and skills** from the successful candidate:

- University degree in engineering, preferably power systems, economy or a closely related field;
- At least 5 years of relevant experience in the electricity sector in the EU Member States and/or Energy Community Contracting Parties;
- Proven expertise in the field of implementation of the European electricity market especially related to capacity calculation, congestion management, forward, day-ahead, intraday, ancillary services and balancing markets;
- Excellent command of English; knowledge of other languages spoken in the Energy Community is an asset;
- Excellent analytical and drafting skills; strong presentation and negotiation skills;
- Excellent communication skills with ability to facilitate multi-stakeholders processes;
- Result-oriented with ability to provide high-quality and timely deliverables;
- Proven experience of working in a multi-cultural and multi-disciplinary environment.

Employment

The Electricity Market Expert will be offered a contract for three years, with a probation period of 6 months, which may be renewed. The duty station is in Vienna, Austria.

Monthly gross salary will be at a level of EUR 6.912,54 that is an all-inclusive, tax exempted package of remuneration. The [terms and conditions of employment](#) are based on the provisions of the Agreement between the Republic of Austria and the Energy Community regarding the seat of the Secretariat.

The commencement date of the employment shall be preferably 1 September 2022.

Selection procedure and next steps

According to Article 69 of the Treaty, the Director selects and appoints the staff of the Secretariat.

The Director will be supported in the selection procedure by a Selection Committee established in accordance with item III.15. of the *Rules for Recruitment, Working Conditions and Geographical equilibrium of the Secretariat's staff of the Energy Community*. The Selection Committee will agree on the shortlist of candidates meeting best the selection criteria as referred to in this vacancy notice. Before considered for an appointment by the Director, the successful candidate will undergo a medical examination by the Energy Community's medical practitioner¹.

Shortlisted candidates will be invited, at an estimated time of 15 July 2022, for an interview to take place in Vienna at the premises of the Secretariat.

Applications and deadline

For applications to be valid, candidates must submit their application using on-line recruitment form for the position. CV's and motivation letters must be attached. The form is available here: https://www.energy-community.org/aboutus/jobs/vacancies/form_04_2022.html.

¹ In accordance with Article III.7 of the Energy Community Recruitment Rules

Supporting documents (e.g. certified copies of degrees/diplomas, references, proof of experience, etc.) should not be sent at this point but must be submitted at a later stage of the procedure if requested.

Applications have to be sent by **1 June 2022, 24:00 CEST** (submission date of recruitment form) at the latest.

Applications received after the deadline will not be accepted.

Only shortlisted candidates will be contacted.

Data Protection

Please note that your personal data will be stored and processed by the Secretariat in line with and for the period required by the purpose of the recruitment procedure.

For this particular position, a reserve list shall be established. The reserve list shall include short-listed candidates and shall be valid 12 months. The recruitment procedure is deemed to be finalized once the reserve list expires.

The Energy Community Secretariat is committed to protect the right to privacy and has implemented measures to ensure data protection. If you want to learn more or have concerns, please send an email to data-protection@energy-community.org.

Should you encounter difficulties in submitting your application, please, contact recruitment@energy-community.org.